

REGULAR MEETING OF  
**THE HARTSVILLE/TROUSDALE COUNTY COMMISSION**

|   |   |   |  |
|---|---|---|--|
| <i>Lonnie Taylor</i><br><i>Chairman</i>       | <i>Beverly Atwood</i><br><i>Tommy Belcher</i> | <i>Jerry Ford</i><br><i>Chris Gregory</i>   | <i>Lesley Overman</i><br><i>Mark Presley</i> |
| <i>T. Bubba Gregory</i><br><i>Pro Tempore</i> | <i>Shane Burton</i><br><i>Alan Carman</i>     | <i>Jeff Gregory</i><br><i>Landon Gulley</i> | <i>Amber Russell</i><br><i>David Thomas</i>  |
| <i>Jack McCall</i><br><i>Mayor</i>            | <i>Brian Crook</i><br><i>Will Dennis</i>      | <i>Judy Kerr</i><br><i>David Nollner</i>    | <i>Steve Whittaker</i>                       |

**MONDAY, FEBRUARY 24, 2025 | 7:00 P.M. | TC COURTHOUSE**

**Work Session | Tuesday, February 18, 2025 | 7:00 PM | TC Community Center**

**AGENDA**

- 1. Open Court**
- 2. Invocation** – Chris Gregory
- 3. Pledge to the American Flag** – Judy Kerr
- 4. Roll Call** – Rita Crowder, *County Clerk*
- 5. Approval of Minutes**  
*Minutes of the January 27, 2025 Commission meeting have been distributed.*
- 6. Announcements**
- 7. Set the Agenda**
- 8. Citizens' Response to Agenda Items**  
*If you wish to speak to the Commission, please sign in at the podium.  
You will be called to address the Commission at the proper time.*
- 9. County Mayor Report** – Jack McCall
- 10. Committee/Board Reports**
  - A. Steering – Feb 4
  - B. Parks & Recreation – Feb 11
  - C. Public Works – Feb 11
  - D. Budget & Finance – Feb 18
  - E. Audit – Feb 20
  - F. Codes & Zoning – Feb 20
  - G. First Responders – Feb 24
  - H. Other Reports
- 11. Active Business**
  - A. Appointments**
    - 1) Personnel Committee
  - B. Resolutions**
    - 1) **Resolution 2025-02-820** Surplus Vehicles - Sheriff
  - C. Ordinances**  
**PUBLIC HEARING & SECOND READING**
    - 1) **Ordinance 314-2025-01** Blasting Permit
    - 2) **Ordinance 315-2025-02** Rezoning A1 to R1 (*Sleepy Hollow*)  
**FIRST READING**
    - 1) **Ordinance 316-2025-03** Jake Brake Regulations

**D. Public Notary Applications Approval**

**E. District 3 Commissioner Candidates**

**12. Other Business**

**13. Public Comment**

**14. Adjourn**

# MINUTES

**JANUARY 27, 2025 - BE IT REMEMBERED**, that the Hartsville/Trousdale County Commission met pursuant to adjournment with the Honorable Lonnie Taylor, Commission Chairman presiding and the following commissioners present to wit: Beverly Atwood, Tommy Belcher, Shane Burton, Alan Carman, Brian Crook, Will Dennis, Jerry Ford, Chris Gregory, Jeff Gregory, T. Bubba Gregory, Landon Gulley, Judy Kerr, David Nollner, Lesley Overman, Mark Presley, Amber Russell, David Thomas, and Steve Whittaker.

1. **Open Court** - Sheriff Ray Russell

2. **Invocation** - Alan Carman

3. **Pledge to the American Flag** - Amber Russell

4. **Roll Call** - Rita Crowder, County Clerk - **19 PRESENT, 1 ABSENT**

5. **Approval of Minutes**

Motion this court approve the minutes as presented

Motion by Chris Gregory, Second by Jerry Ford

**VOICE VOTE**

**MOTION CARRIED**

6. **Announcements**

A special work session is scheduled for Thursday, Feb. 6 @ 6:00 pm in the community center. Mr. Jim Langford with Spirit Architecture will be there to discuss the jail.

Please see Amy Thomas before you leave to receive your W2 form. She will need you to sign for them.

7. **Set the Agenda**

Motion this court set the agenda as presented.

Motion by Brian Crook, Second by Amber Russell

**VOICE VOTE**

**MOTION CARRIED**

8. **Citizens' Response to Agenda Items** - None presented.

9. **County Mayor Report** - Jack McCall

- TDOT has signed off on the streetscape project. This will allow us to work on the curbs.
- Narrowed down the number of architects that came to look at the Ward School Project to three. Those three will be given numbers and figures for that project.
- Multi-modal sidewalk grant that will extend sidewalks on the right side of the road from the Depot up to McMurry is still ongoing. There had to be a few adjustments made in the grant, but that's to be expected.
- The Election office is without heat and are wanting to move over to the Community Center until the heat at the courthouse is repaired. The mayor will get with Cliff Sallee to see what provisions can be made.
- Phase 2 of the evaluation on the eight acres of the Ward School Project has been completed. We are waiting on the report from the EPA.
- The mayor meets with every couple of weeks with a committee, including the engineer and TDOT, regarding the 141 Bridge Project. They are really making headway with this project.

10. **Committee/Board Reports** - *SEE ATTACHED MINUTES*

- A. **Steering** - Jan 7
- B. **Personnel** - Dec. 9, Jan. 21
- C. **Codes & Zoning** - Jan. 9
- D. **Budget & Finance** - Jan. 21
- E. **Public Works** - Jan. 23
- F. **Parks & Recreation** - Jan. 23
- G. **First Responders** - Jan. 27
- H. **Other Reports**

11. **Active Business**

A. **Accept Resignation of District 3 Commissioner**

\*\*\*The commission acknowledged and accepted the Resignation of Grant Cothron, District 3 Commissioner.

This position will be advertised in February. All interested candidates need to present themselves at the Feb. 24th County Commission meeting to be considered for the position.

B. **Confirmation of Building Official**

Mayor Jack McCall has recommended Mrs. Rosalie Myhan for the Building Official position.

Motion this court approve this recommendation.

Motion by Brian Crook, Second by Chris Gregory

**VOICE VOTE - 18 YES, 1 NO**

**MOTION CARRIED**

C. **Acknowledgement of Debt Management Policy**

\*\*\*Acknowledgment of this Policy will be recorded in the official Co. Court Minutes.

D. **Appointments**

1) **Board of Agriculture**

Alan Carman (Co. Commissioner) reappointment, 2 yr term beginning February 1, 2025

Landon Gulley (Co. Commissioner) reappointment, 2 yr term beginning February 1, 2025

Barbara Towns (Farm Rep - F), reappointment, 4 yr term beginning February 1, 2025

Jared Robertson (Farm Rep M), reappointment, 4 yr term beginning February 1, 2025

2) **Board of Zoning Appeals**

Paul Knudsen, reappointment, 4 yr term beginning February 1, 2025

Sicity Saputo, reappointment, 4 yr term beginning February 1, 2025

Eric Langford, new appointment, 4 yr term beginning March 2, 2025

Kendra Stafford, new appointment, 4 yr term beginning March 2, 2025

3) **Beer Board**

Bobby Joe Lewis, reappointment, 4 yr term beginning February 1, 2025

4) **Health Officer**

Kathy Atwood, reappointment, 4 yr term beginning February 1, 2025

5) **Highway Commission**

Bobby Joe Lewis, reappointment, 2 yr term beginning February 1, 2025

6) **Planning Commission**

David Nollner, reappointment, 4 yr term beginning February 1, 2025

7) **Water & Sewer Board**

Ben Fiock, appointment, 4 yr term beginning February 1, 2025

Motion this court approve all appointments and re-appointments.

Motion by T. (Bubba) Gregory, Second by David Thomas

**VOICE VOTE**

**MOTION CARRIED**

E. **Resolutions**

1) **Resolution 2025-01-819 ECD Road Name** - Compound Lane

Motion this court approve this Resolution.

Motion by Brian Crook, Second by Chris Gregory

**VOICE VOTE**

**MOTION CARRIED**

F. **Ordinances**

**PUBLIC HEARING & SECOND READING**

1) **Ordinance 313-2024-13** Rezone R2 to R3 (River Valley)  
Motion this court close this **Public Hearing**  
Motion by David Thomas, Second by Chris Gregory  
**VOICE VOTE**

**MOTION CARRIED**

**Ordinance 33-2024-13** Rezone R2 to R3 (River Valley)  
Motion this court approve this Ordinance - **2<sup>nd</sup> Reading**  
Motion by Landon Gulley, Second by Lesley Overman  
**VOICE VOTE - 17 YES, 2 NO**

**MOTION CARRIED**

**FIRST READING**

1) **Ordinance 313-2025-01** Blasting Permit  
Motion this court approve this Ordinance - **1<sup>st</sup> Reading**  
Motion by Mark Presley, Second by David Thomas  
**VOICE VOTE - 17 YES, 2 NO**

**MOTION CARRIED**

2) **Ordinance 315-2025-02** Rezoning A1 to R1 (Sleepy Hollow)  
Motion this court approve this Ordinance - **1<sup>st</sup> Reading**  
Motion by Landon Gulley, Second by Jerry Ford  
**VOICE VOTE**

**MOTION CARRIED**

G. **Budget Amendments**

**FUND 101 - GENERAL SERVICES**

101-10R Opioid Abatement Contributions \$ 75,000

Motion this court approve this Budget Amendment.

Motion by Lesley Overman, Second by Chris Gregory

**ROLL CALL, BOOK 3, PAGE 239 - 19 YES, 0 NO, 0 ABSENT**

**MOTION CARRIED**

101-11G TNRMT Safety Grant - Fire Dept. 6,700

101-12 Insurance Recovery: Sheriff 3,665

**FUND 141 - GENERAL PURPOSE SCHOOLS**

141-06 TISA Bonuses \$ 158,480

141-07 Special Education Reimbursements 36,792.02

141-08 Education Incentives 48,538

141-09 uTrust Funding 5,500

Motion this court combine and approve the remaining Budget Amendments.

Motion by Lesley Overman, Second by Chris Gregory

**VOICE VOTE**

**MOTION CARRIED**

H. **Public Notary Applications Approval**

Amy L. Thomas - HTC Government

Anita K. Sullivan - S & S Motor Sales, Inc.

Tina Stafford - S & S Motor Sales, Inc.

Motion this court approve these Notary applicants.

Motion by Amber Russell, Second by Mark Presley

**VOICE VOTE**

**MOTION CARRIED**

12. **Other Business**

Attorney Brandon Bellar announced that the Court of Appeals of Tennessee at Nashville has upheld the decision from the Chancery Court for Trousdale County, Chancellor Charles K. Smith regarding the Hunters Point Quarry, LLC. There is still a small window of time for the Hunters Point Quarry, LLC to appeal this decision as well. He is going to follow up on this and hopefully have the final decision next month.

13. **Public Comment**

Greg Clements with the Hartsville Hope and Healing Alliance thanked the commission for the contribution from the Opioid Abatement funds.

Chairman Lonnie Taylor encouraged all commissioners to attend the sub-committee meetings even if they were not on the committees. This would be very informative to listen to.

14. **Adjourn**

Motion this court adjourn.

Motion by Chris Gregory, Second by Jerry Ford

**VOICE VOTE**

**MOTION CARRIED**



# **COMMITTEE MINUTES**

## STEERING COMMITTEE MINUTES

**Members Present:** Lonnie Taylor, T Bubba Gregory, Lesley Overman, David Thomas

**Members Absent:** Beverly Atwood, Landon Gulley, Amber Russell

**Others Present:** Jack McCall

Chairman Taylor opened the meeting at 6pm with four members present; a quorum was determined.

Members reviewed the minutes from September 3, 2024. Gregory motioned to accept; Thomas seconded. **MOTION CARRIED**

Taylor gave a brief overview of how the Steering Committee would conduct business. The Committee's purpose is to review items that need to come before the Commission and direct to the appropriate subcommittee for more research.

Taylor then asked the chairs in attendance to give an update on matters being discussed in their committees.

**Budget & Finance** – Gregory (*VC of committee*) stated its next meeting was scheduled for Tuesday, January 21, 2025.

**Codes & Zoning** – Thomas reviewed the Impact Fee proposed ordinance and asked if the Budget & Finance Committee wanted to review the ordinance before putting it before Commission. Gregory didn't see a need for the BF Committee to review, but will reach out to Chairman Gulley for direction. Thomas also stated that his committee will be reviewing Planned Unit Development zoning or PUD zoning at the January 9<sup>th</sup> meeting. This zoning will allow for variations from conventional zoning standards in areas such as heights, setbacks, density, parking, and land uses. More information is needed before considering presenting to Commission.

**Parks & Recreation** – Gregory has a meeting scheduled for January 23<sup>rd</sup> at 6pm to discuss issues dealing with the County pool complex. Repairs need to be made for the upcoming season. Changes in operations also need to be discussed. The playground is going through final inspections and repairs before the grant is closed out.

**Public Works** – Thomas has a meeting scheduled for January 23<sup>rd</sup> at 7pm. He has been visiting with department heads to learn about their office space needs and what actions need to be considered.

Taylor addressed items for consideration.

Commissioner Grant Cothron of District 3 has resigned from his office due to relocating to another district. This item does not need to be reviewed by a subcommittee and will be presented to the Commission at the January 27<sup>th</sup> meeting. The position will be posted in

February. Interested candidates may present themselves at the February 24<sup>th</sup> Commission meeting to be considered for appointment.

Sheriff Russell has asked for a Jake Brake Ordinance to be considered. This item has been sent to the First Response Services Committee to be reviewed.

Sheriff Russell has requested for two patrol cars to be deemed surplus and transferred to Blount County Sheriff's office for training purposes. This item has been sent to the First Response Services Committee to be reviewed.

As mentioned previously, Thomas reviewed the proposed Impact Fee Ordinance. It was suggested this item to go before the Budget & Finance Committee.

The timeclock system is being implemented in phases over the next few months. It has been brought to Taylor's attention that a department is unwilling to participate in the digital system. This item is to go before the Personnel Committee at its next meeting.

No other items were presented

No one from the public was present for comment.

Gregory motioned to adjourn; Thomas seconded.

*Meeting adjourned at 6:52pm*

# Hartsville/Trousdale County Government

## PERSONNEL COMMITTEE

January 21, 2025 5:00PM TC Community Center

### Minutes

Members Present: Lesley Overman, Shane Burton, David Thomas, Will Dennis, Amy Yates

Absent: Steve Whittaker

Others Present: Amy Thomas, Sheriff Ray Russell, Chief Wayland Cothron, Hon. Branden Bellar

Commissioner Overman opened the meeting at 5:00pm. A quorum was determined with 4 members present.

Minutes from the Dec. 9, 2024 meeting were read and approved. Motion Commissioner Thomas, second Commissioner Burton. No opposition, **Motion Carried**.

#### **Proposed Amendments to Personnel Policy:**

A. Section V.B.8d Holiday pay / Non-paid Leave of Absence:

Basis of this amendment was to clarify Holiday Pay eligibility when an employee is on Non-Pay Leave of Absence.

**Motion to postpone Commissioner Thomas; second Commissioner Burton**

**No opposition, Motion Carried**

B. Section IV.H Payday Policy:

Basis of this amendment is to update the stated payday process to reflect direct deposit instead of paper checks.

**Motion to Accept with changes but to hold and present to the full Commission at one time**

**Commissioner Thomas; second Commissioner Dennis No opposition, Motion Carried**

C. Section IV.L Timeclock System Policy:

Basis of this addition to policy is to have a stated policy for the upcoming time clock system implementation for those employees paid by general services (includes general services, urban services, solid waste, and ambulance)

**Motion to postpone Commissioner Dennis, second Commissioner Thomas**

**No opposition, Motion Carried**

**Discussion Items:** A letter was submitted to the committee by Sheriff Russell concerning inclement weather leave that was granted by some departments but not all. A review of this letter and the circumstances surrounding it and potential remedies will be considered at the next stated meeting.

**Next meeting set for March 4<sup>th</sup> at 5pm in the Mayors Office.**

**Public Comment:** NA

Meeting Adjourned at 5:45pm with a motion from Commissioner Thomas, second Commissioner Burton.

Will Dennis, Secretary

HARTSVILLE/TROUSDALE COUNTY METROPOLITAN GOVERNMENT

**BUDGET & FINANCE COMMITTEE**

JANUARY 21, 2025 | 6:00 PM | TC COMMUNITY CENTER

**MINUTES**

Members Present: 7/7

Landon Gulley, Chair

Will Dennis

Lesley Overman

Bubba Gregory, Vice Chair

Chris Gregory

Amy Thomas (*nvm*)

Beverly Atwood

Jerry Ford

The meeting was called to order at 6:00pm by Chairman Gulley with seven members present.

Review Minutes from the November 18 meeting.

Overman made a motion to accept minutes as presented; seconded by C Gregory.

**MINUTES ACCEPTED**

**Purchasing**

The Purchasing subcommittee reviewed purchases greater than \$5,000 to one vendor for the second quarter of fiscal year 2025.

It was noted that CMS Uniforms for the Sheriff department was up due to the spending of the Mental Health Transport (MHT) grant for the Jail staff. Institutional Wholesale increase is due to rising food costs.

Motion by B Gregory to accept the purchasing report as presented; seconded by Atwood.

**2Q REPORT ACCEPTED**

**Financial Statements**

Committee reviewed the following:

- Trustee Cash Balance Statement – December 2024
- Financial Summaries – December 2024 *50% of budget*

**101 General Fund** – C Gregory inquired on certain revenue line items that were noticeably below the 50% mark. Most were associated with Court cases and the fees incurred. Several of these lines may have been overestimated during the budgeting process and will be reevaluated for the upcoming FY26 process. He also inquired on 46190 Other General Government Grants. This item is budgeted at \$145,005 and is the total of the Three-Star Grant (45,005) and the Broadband Ready Grant (\$100,000). These grants are in process and reimbursements have not been submitted at this time.

There were no other concerns with the other funds.

Motion by C Gregory to accept financial statements as presented; seconded by Ford.

**STATEMENTS ACCEPTED**

**Budget Amendments**

FUND 101 – GENERAL FUND

|         |                      |    |        |
|---------|----------------------|----|--------|
| 101-10R | Opioid Contributions | \$ | 75,000 |
|---------|----------------------|----|--------|

Opioid Abatement funds received in February 2022 to be distributed by February 2025.

Mayor is proposing to contribute \$50,000 to Hartsville Hope and Healing Alliance to support their efforts of educating and prevention of substance abuse in the community and \$25,000 to Haven House Rehabilitation Center to support the treatment and recovery of addicts in the community.



|        |                |    |       |
|--------|----------------|----|-------|
| 141-09 | uTrust Funding | \$ | 5,500 |
|--------|----------------|----|-------|

Revenue being appropriated to employee appreciation program and summer learning camp incentives

Motion by Atwood to recommend to the full commission; seconded by C Gregory.

**MOTION CARRIED**

### Discussion

**Impact Fee.** The Codes and Zoning Committee has been working on an ordinance to increase the Impact Fees, also known as the Adequate Facilities Tax. Gulley stated his concern is where this revenue is being appropriated. Currently, the revenue goes to 101 General Fund. When originally set by Ordinance 10-2003, the funds were assigned to the 156 Education Debt Services fund. In 2018, the Impact Fee was increased, and Ordinance 163-2018-09 directed the revenue to go into the general fund beginning July 1, 2018.

Commissioner David Thomas, Chair of Codes & Zoning, addressed the Committee to give a brief background on the decision to increase the rates. With more growth in the County, more infrastructure will be needed to keep up with the demand.

Gulley stated he wanted to keep the focus of this conversation on where the revenue should go. The proposed ordinance states the General Fund.

C Gregory asked if the revenue or a portion could go towards the Capital Project Fund. Dennis also inquired about Debt Services.

Members noted that having the difference of the increase moved to capital projects would assist in future projects.

Motion by Dennis to recommend the difference of the increase to be credited to Fund 171

Capital Projects to the full commission; seconded by Atwood.

**MOTION CARRIED**

### Public Comment

- None presented

### Adjourn

Motion by B Gregory; second by C Gregory

Meeting adjourned at 6:59pm

# Hartsville/Trousdale Public Works Committee Regular Meeting

## Meeting Minutes

January 23, 2025 - 6:00 P.M. – Trousdale County Courthouse

Present: Beverly Atwood, Alan Carman, Mark Presley, David Thomas, Lonnie Taylor,  
Tommy Belcher, Jeff Gregory and Cliff Sallee

Absent: Amber Russell

1. Meeting Called to order by David Thomas
2. Review of Minutes November 14<sup>th</sup> 2024. Motion to approve by Taylor and seconded by Belcher. All in favor.
3. Discussion Items:
  - A. Solid Waste Increase Proposal:

Cliff's adjustment from distance of the landfill and combined all bills by average. Over the past few years, I have been buying scratch and dent dumpsters for \$600-700, and price is increasing. The landfill contract with Smith County expires August 16, 2025, awaiting a new contract with increases. Hopefully sometime this month. Not sure what the increase may be as its \$35 a ton now. Hoping to weed out the dumpsters that are not being used regularly. Cardboard is a different circumstance, separation of recyclables to a certain amount of percentage. \$18 to \$180 a ton of recycling cardboard. Dollar Tree and McDonalds are participating in the recycling. Trying to get the schools to participate. Core civic pays \$185.00 three times a week. Much discussion amongst commissioners to increase the trash pick up possibly from \$19 current to maybe \$21.00. Many agree that the price needs to be increased.

**Motion made by Atwood is to wait till we get the new landfill contract increase to see what it may need to be increased to. Seconded by Taylor. All in favor. MOTION CARRIED**
  - B. Administrative Building:
    - 1.) Generator: Postponed until Cliff hears back from Caterpillar.
    - 2.) Offices: Discussion by Thomas to look at possibly moving some offices/walls in the Administration building to assist with space needed for Register of Deeds, Trustee, Building Inspector and The Mayors office waiting area. Nothing moved forward is just something to be thinking about for the future.
4. Public Comment None
5. Adjourn: Motion by Taylor and seconded by Presley. All in favor.
6. Next meeting scheduled for February 11, 2024 at 7 p.m.

Minutes Submitted by Committee Secretary Beverly Atwood

## PARKS & RECREATION COMMITTEE MINUTES

**Meeting Date:** January 23, 2025, 7 p.m., Trosdale County Community Center

**Present:** Bubba Gregory, Chris Gregory, Landon Gulley, Lonnie Taylor, Alan Carman, Lesley Overman, Mark Presley

**Others Present:** Public Works Director Cliff Sallee, Misty Lytle, Jerod Mitchell

Chairman Bubba Gregory called the meeting to order.

Minutes of the November 14, 2024 meeting were reviewed.

**Motion to approve by Taylor, second by Overman. Motion approved.**

Discussion held on playground. Sallee said Trey Park sign has been repainted and is up. When weather warms up, two benches will be installed in play area. TDEC has signed off on all signage, project is all but done.

C.Gregory asked about photo in packet of wood slats from old fence and how they will be used. Sallee said there are 1,305 names in total. They could be attached to plywood and placed around bathrooms. PW has not heard from Matt Dockery about his metal wall proposal yet. PW staff could also use slats and plywood and build a climbing wall separate from the play area, would be cheapest option per Sallee. Gulley asked how wood slats would be prevented from rotting and about costs of any decision. Mitchell said PW staff had looked at multiple granite options but cheapest was \$75,000. Sallee said slats could be placed behind plexiglass if cleaned up. One 4x8 sheet (photo from packet) took 45 minutes to create and multiple ones could be built on a rainy day.

**Motion by Gulley to have PW present cost, time to create wood sheets at next meeting, second by Carman. Motion approved.**

Sallee also noted that planned 360-degree center camera in park did not get installed as contractors did not give enough notice for power and conduit to be laid. There has apparently already been some graffiti in the new play area.

Discussion turned to pool. Sallee presented Madison Pools proposal to resurface main and kiddie pools, install automated chlorinator at total of \$138,500. Gulley asked if this is what Macon did at theirs; Sallee said no, Macon did a new liner that is already falling apart. Gulley asked about warranty or how long resurfacing might last; Taylor said based on his experience it might extend life of pool by 25 or 30 percent. B.Gregory asked if this was only bid received; Sallee said yes, other companies contacted have not sent anyone to speak with county.

C.Gregory asked how long resurfacing would take and if it would affect 2025 pool season. Taylor estimated 2-3 weeks to do job, depending on weather and company's schedule. Sallee said chlorinator could be installed later if needed. Gulley suggested ARPA as a mechanism for funding the project.

**Motion by C.Gregory to move proposal to Finance Committee with favorable recommendation, second by Presley.** In discussion, Gulley asked if company could get this work done by May; Sallee will have to check with them. Carman asked about completely rebuilding pool, Taylor estimated that might cost \$450,000 to \$500,000. Taylor asked about called Finance Committee meeting for this, but Gulley noted that would not speed up process. **Motion approved by 4-3 vote (C.Gregory, B.Gregory, Taylor, Presley aye; Gulley, Carman, Overman no).**

Discussion turned to pool parties and their costs, lifeguard pay and costs. Sallee noted parties were down significantly in 2024 and that staff felt the pricing had become too expensive. C.Gregory reviewed previous committee minutes for party pricing, pay for pool staff). Misty Lytle will research other local pools to check party prices, present to committee in February.

**Motion by Gulley to keep same pay rates for pool staff, including bonuses for staff who stay all summer and paying for certification, second by C.Gregory. Motion approved.**

Discussion on pool opening/closing dates and operating hours to be held in February

Discussion held on upcoming grants. County did not receive BCBS grant, looking at state Local Parks & Recreation Fund grant that would be \$600,000 for basketball/tennis/volleyball/pickleball courts, added walking trails, LED light at basketball court, updating park master plan. C.Gregory noted application deadline of April 1, per state website.

**Motion by Overman to defer any action until February meeting, second by Presley.** In discussion, committee noted need for more information on potential grant, including how would be paid for. **Motion approved.**

**Next meeting scheduled for Tuesday, Feb. 11 at 6 p.m.**

Motion to adjourn by Gulley, second by Presley. Motion approved.

*Minutes presented by Chris Gregory.*

## FIRST RESPONSE SERVICES COMMITTEE MINUTES

**Meeting Date:** January 27, 2025, 6 p.m., Trousdale County Community Center

**Present:** Amber Russell, Chris Gregory, Brian Crook, David Nollner, Judy Kerr, Shane Burton, EMS Director Matt Batey, Sheriff Ray Russell, TCSD Chief Deputy Wayland Cothron

**Others Present:** Bud Sutherland, Fire Chief Mark Beeler, Timmy Moore, Amy Thomas, Ken Buckmaster, Lonnie Taylor, David Thomas, County Mayor Jack McCall

---

Chairman Amber Russell called the meeting to order.

Minutes of the November 6, 2024 meeting were reviewed.

**Motion to approve by Crook, second by Burton. Motion approved.**

**Motion to set agenda by Crook, second by Burton. Motion approved.**

EMS Director Batey reported his department is fully staffed with five PRN, three paramedics, two EMTs. New ambulance has been delivered and was parked outside for inspection if desired. Batey said his department will need to remount new ambulance box on old chassis or purchase new ambulance in near future as two vehicles have over 200K miles. Batey estimated \$200K to remount, \$290-\$320K for new, with 15-18 months delivery time either way. Nollner asked about reselling old one but is unlikely to get anything for it, per Batey.

EMS is doing 32 hours in-person training to qualify for \$800 state pay incentive. Building needs some lighting replaced, otherwise it is okay right now. Chairman Russell asked about new supply system mentioned previously, said didn't go through. Batey said department may reexamine in 2025-26 fiscal year.

Discussion held on one hardship waiver granted for ambulance. Crook asked about previous resolution saying committee should not review hardship waivers. Chairman Russell noted waivers should be signed off by committee chairman or EMS director. Gregory suggested committee only receive number of hardship waivers granted without personal information, noted that committee members could review personal info on their own if desired.

**Nollner motion to review hardship procedures in February, second by Crook. Motion approved.**

Kerr asked about private contracts in EMS budget. Amy Thomas noted Vanderbilt for medical director, one for credit card payments. Batey said \$Vanderbilt about \$10K annually, credit card varies monthly.

Chairman Russell asked about any budget concerns from current fiscal year. Batey noted repairs to building running slightly over but thought internal transfers could handle that.

Fire Chief Beeler presented his department's report. Once old brush truck is returned after repair, all bays will be full and one vehicle will have to be outside. Fire has gotten preliminary quotes from Kentucky Steel Buildings on 30x60, five-bay unit at \$52,265 and 30x80, six-bay unit at \$56,285. Quotes do not include concrete pad, insulation and adding utilities. Gregory asked about total cost, Beeler said he did not have any figures yet as department had no authorization to get quotes. Beeler also noted project might have to be engineered. Taylor estimated overall cost at around \$200K.

**Motion by Gregory to authorize fire chief to obtain specific quotes and report to committee, second by Nollner. Motion approved.**

Chairman Russell asked about Vector Solutions training. Beeler said company provides online training courses that can be done individually or in groups and qualifies toward state certification. Batey noted his department is using Vector now.

Gregory asked about TDCI grant for fire departments/rescue squads and if Trousdale had applied. Beeler said HTVFD did not apply in 2024 as no needs qualified for the state grant and noted complexities of state grant process. HTVFD did apply in 2023 and was rejected.

Timmy Moore presented Rescue Squad. Russell asked about building maintenance, Moore noted repair requests have been turned in to Public Works but not done yet. Russell said list existed a year ago for repair needs and if any had been done. Moore said some but when water comes in, mold returns. Russell requested to have Public Works Director Cliff Sallee at next meeting to discuss plans to fix rescue building.

Moore wants new generator for rescue truck at estimated \$700-\$800 cost. Committee noted rescue budget has plenty of money in line items to do so, Batey offered to handle purchase order. Kerr asked if Rescue Squad could move to new building if county purchases fire department's requested steel add-on, Gregory said that might be good idea.

Moore said Rescue wants to apply for grant of up to \$300K through Tennessee Association of Rescue Squads to purchase turnout gear but must be TARS member first at cost of \$25/month. Rescue also plans to send three members to swift water training in May/June at cost of \$200 each. Russell asked if all members have turnout gear. Moore said they do but some are old.

Sheriff Russell presented his department's report. Russell presented proposed ordinance to ban use of jake brakes in town, noted multiple complaints of these occurring in middle of the night. TDOT says Trousdale will be responsible for placing signs noting banning of jake brakes, Highway Department can place them.

**Motion by Kerr to recommend approval of ordinance, second by Crook. Motion approved.**

Sheriff Russell also requested authorization to surplus two vehicles to Blount County.

**Motion by Gregory to recommend approval, second by Nollner. Motion approved.**

Sheriff Russell also discussed request to adjust speed limits. County has 35 mph on Highway 25 near high school, 45 mph on other side of second traffic light. Sheriff wants to make 35 throughout. Also wants both school zones to be 15 mph. Currently high school is 15 mph, elementary 25 mph.

**Motion by Nollner to recommend approval of speed limit changes, second by Kerr. Motion approved with Gregory voting no.**

Sheriff Russell discussed TCSD positions, one deputy spot open and set to be filled, one deputy in training at jail while waiting on academy, one deputy just graduated academy and going through field training. Two dispatcher positions open, both have applicants waiting on psychological exams. One female position at jail open, set to be offered to applicant.

Discussion turned to TCSD vehicles. Sheriff Russell says needs four in next budget.

Cothron presented Dec. 27, 2024-Jan. 27, 2025 department stats. 54 inmates booked at jail, 118 warrants entered, 132 warrants cleared, 1,018 complaint cards entered in that span.

Sheriff Russell discussed need for new radio tower on southern end of county to improve communication. Money has been allocated for tower, but engineer was supposed to come look at site in September-October 2024 and hasn't yet. Kerr asked if new engineer might be needed. Sheriff Russell noted radios are spotty on 231 South, have been 20+ instances in last month of officers being out of communication range.

Next meeting scheduled for Tuesday, Feb. 27 at 6 p.m. Gregory suggested moving meeting time up to accommodate department reports. Meeting moved to 5:30pm.

**Motion to adjourn by Nollner, second by Gregory. Motion approved.**

# APPOINTMENTS

---

*Per Resolution 2024-18-815 "Committee members may be added and/or removed as needed throughout the year by a vote of the commission"*

**PERSONNEL COMMITTEE**

- Beverly Atwood**
- Alan Carman**
- Cliff Sallee**

*Motion to approve appointments as presented:*

*Motion:* \_\_\_\_\_  
*Second motion:* \_\_\_\_\_

VOICE VOTE  
*Absent* \_\_\_\_\_

**APPROVED:**

**ATTEST:**

\_\_\_\_\_  
**Lonnie Taylor**  
*Commission Chair*

\_\_\_\_\_  
**Rita Crowder**  
*County Clerk*



# RESOLUTIONS

HARTSVILLE/TROUSDALE COUNTY METROPOLITAN GOVERNMENT

**RESOLUTION # 2025-02-820**

**RESOLUTION DECLARING SHERIFF VEHICLES AS SURPLUS AND  
TRANSFERRING TO BLOUNT COUNTY SHERIFF'S OFFICE**

**WHEREAS**, the Hartsville/Trousdale County Metropolitan Government Sheriff Department has two law enforcement vehicles which are no longer fit for active duty; and

**WHEREAS**, the following vehicles must be listed as surplus property before they may be transferred:

- **2016 Ford Police Interceptor Utility Vehicle VIN 1FM5K8AR7GGB35727**
- **2017 Ford Police Interceptor Utility Vehicle VIN 1FM5K8AR1HGC35131**

**NOW, THEREFORE, BE IT RESOLVED**, by the Hartsville/Trousdale County Commission meeting in regular session, that the above listed vehicles of the Sheriff's Department are hereby declared surplus and transferred to the Blount County Sheriff's Office vehicle fleet for training purposes.

*Requested by Hartsville/Trousdale County Sheriff*

*Recommended by the First Response Services Committee on January 27 2025*

**Motion** \_\_\_\_\_

Motion made by: \_\_\_\_\_

**Electronic Voting**

Second motion: \_\_\_\_\_ YES \_\_\_\_ NO \_\_\_\_ ABSTAIN \_\_\_\_ ABSENT \_\_\_\_

**APPROVED:**

**ATTEST:**

\_\_\_\_\_  
**Lonnie Taylor**  
Commission Chair

\_\_\_\_\_  
**Rita Crowder**  
County Clerk

# **ORDINANCES**

HARTSVILLE/TROUSDALE COUNTY GOVERNMENT  
**ORDINANCE #314-2025-01**

**AN ORDINANCE TO SET A FEE FOR BLASTING EVENTS**

**WHEREAS**, the land use controls of Hartsville/Trousdale County, Tennessee have been adopted for the purpose of promoting the public health, safety, morals, convenience, order, prosperity, and general welfare of the community; and

**WHEREAS**, as referenced in the Hartsville Zoning Ordinance Article VII.D Fee, "The Hartsville/Trousdale County Commission shall establish a schedule of fees and collection procedure...The schedule of fees shall be posted in the Office of the Building Official / Codes & Planning Office. Only the Commission may alter or amend the fee schedule"; and

**WHEREAS**, the Hartsville/Trousdale County Regional Planning Commission has duly reviewed and recommended this request to the County Commission at their February 12, 2024 regular meeting; and

**WHEREAS**, the County Commission has reviewed such recommendation and has conducted a public hearing prior to the second reading.

**NOW, THEREFORE, BE IT ORDAINED BY THE HARTSVILLE/TROUSDALE COUNTY COMMISSION** that a fee of \$100 (One Hundred Dollars) is set for blasting activity in the County and should abide by the permitting policies of the Codes & Planning Office.

**BE IT ENACTED** that this ordinance shall be adopted and effective on March 1, 2025 the public welfare requiring it.

*As recommended by Planning Commission February 12, 2024  
As recommended by the Codes & Zoning Committee January 5, 2024  
Public Hearing to be held on February 24, 2025 if passed at 1<sup>st</sup> reading*

Motion: **Approve ORD 314-2025-01 Blasting Permit**

|               |                         |                        |     |           |    |          |         |          |        |                   |                             |
|---------------|-------------------------|------------------------|-----|-----------|----|----------|---------|----------|--------|-------------------|-----------------------------|
|               |                         | 1M <u>Mark Presley</u> |     |           |    |          |         |          |        | <b>Voice Vote</b> |                             |
| First Reading | <u>January 27, 2025</u> | 2m <u>David Thomas</u> | Yes | <u>17</u> | No | <u>2</u> | Abstain | <u>0</u> | Absent | <u>0</u>          | <b>PASSED</b>               |
|               |                         |                        |     |           |    |          |         |          |        |                   | <i>No: Crook, C Gregory</i> |

Motion: \_\_\_\_\_

|                |                          |          |     |      |    |      |         |      |        |      |                        |
|----------------|--------------------------|----------|-----|------|----|------|---------|------|--------|------|------------------------|
|                |                          | 1M _____ |     |      |    |      |         |      |        |      | <b>Electronic Vote</b> |
| Second Reading | <u>February 24, 2025</u> | 2m _____ | Yes | ____ | No | ____ | Abstain | ____ | Absent | ____ | ____                   |

**Approved:**

**Attest:**

\_\_\_\_\_  
*Commission Chairman*

\_\_\_\_\_  
*County Clerk*

HARTSVILLE/TROUSDALE COUNTY GOVERNMENT  
**ORDINANCE #315-2025-02**

**AN ORDINANCE TO AMEND ARTICLE V, SECTION 5.020 OF THE  
 ZONING RESOLUTION OF HARTSVILLE, TENNESSEE AND THE  
 ZONING ORDINANCE OF TROUSDALE COUNTY, TENNESSEE,  
 BY REZONING TAX MAP 019, PARCEL 019.01  
 FROM A1 TO R1**

**WHEREAS**, the land use controls of Hartsville/Trousdale County, Tennessee have been adopted for the purpose of promoting the public health, safety, morals, convenience, order, prosperity, and general welfare of the community; and

**WHEREAS**, the location and boundaries of the zoning districts established by this resolution and ordinance, are bounded, and defined as shown on the official zoning map, entitled Zoning Map of Trousdale County, Tennessee, and any amendment thereto; and

**WHEREAS**, the Hartsville/Trousdale County Regional Planning Commission has duly reviewed and recommended these requests to the County Commission; and

**WHEREAS**, the County Commission has reviewed such recommendation and has conducted a public hearing prior to the second reading.

**NOW, THEREFORE, BE IT ORDAINED BY THE HARTSVILLE/TROUSDALE COUNTY COMMISSION:**

That the Zoning Map of Hartsville/Trousdale County, Tennessee be amended by the rezoning a parcel totaling 1.91 acres from A-1 Agricultural to R-1 Residential (Low Density) identified as follows:

Trousdale County Tax Map 019, Parcel 019.01;

This rezoning being a total of 1.91 acres located on Sleepy Hollow Road, Hartsville, TN; and

**BE IT ENACTED** that this ordinance shall take effect from and after its adoption, the public welfare requiring it.

*This Rezoning request has a **favorable** recommendation by Planning Commission January 13, 2025  
 Public Hearing to be held on February 24, 2025 if passed at 1<sup>st</sup> reading*

Motion: **Approve ORD 315-2025-02 Rezoning A1 to R1**

|               |                         |                         |                   |           |    |          |         |          |        |          |               |
|---------------|-------------------------|-------------------------|-------------------|-----------|----|----------|---------|----------|--------|----------|---------------|
|               |                         | 1M <u>Landon Gulley</u> | <b>Voice Vote</b> |           |    |          |         |          |        |          |               |
| First Reading | <u>January 27, 2025</u> | 2m <u>Jerry Ford</u>    | Yes               | <u>19</u> | No | <u>0</u> | Abstain | <u>0</u> | Absent | <u>0</u> | <b>PASSED</b> |

Motion: \_\_\_\_\_

|                |                          |          |                        |      |    |      |         |      |        |      |      |
|----------------|--------------------------|----------|------------------------|------|----|------|---------|------|--------|------|------|
|                |                          | 1M _____ | <b>Electronic Vote</b> |      |    |      |         |      |        |      |      |
| Second Reading | <u>February 24, 2025</u> | 2m _____ | Yes                    | ____ | No | ____ | Abstain | ____ | Absent | ____ | ____ |

**Approved:**

**Attest:**

\_\_\_\_\_  
 Commission Chairman

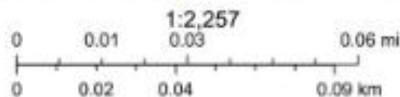
\_\_\_\_\_  
 County Clerk

Trousdale County - Parcel: 019 019.01



Date: January 12, 2025

County: TROUSDALE  
Owner: ADAMS WILBER AND JOANN ADAMS  
Address: SLEEPY HOLLOW LN  
Parcel ID: 019 019.01  
Deeded Acreage: 1.9  
Calculated Acreage: 0  
Aerial Imagery Date: 2023



State of Tennessee, Comptroller of the Treasury, Division of Property Assessments (DPA), Esri Community Maps Contributors, © OpenStreetMap, Microsoft, Esri, TomTom, Garmin, SafeGraph, GeoTechnologies, Inc, METI, NASA, USGS, EPA, NPS, US Census Bureau, USDA, USFWS

The parcel lines are compiled from information maintained by your local government. They are not conclusive evidence of property



# Rezoning Permit Application

Date: 01/07/2025

## Applicant / Owner

Applicant Type:  
Applicant Name: Matthew Carman  
Address:  
City, State, Zip:  
Phone:  
Email: carmana@realtracs.com

Owner Name: Joann Adams  
Owner Phone:  
Owner Email:

## Property

|                   |                       |                   |                                    |
|-------------------|-----------------------|-------------------|------------------------------------|
| Site Address:     | Sleepy Hollow Rd      | Group:            | 0                                  |
| City, State, Zip: | Hartsville, TN, 37074 | Parcel:           | 19.01                              |
| Current Zoning:   | A1                    | Record/Deed Book: | 41/234                             |
| Requested Zoning: | R-1                   | Subdivision Name: | Unknown                            |
| Lot Size:         | 1.91 Acres            | Phase:            |                                    |
| Road Frontage:    | Approx. 294'          | Lot #:            | 4                                  |
| Easements:        | None                  | Water Source:     | Hartsville / Trousdale Water Dept. |
| Tax Map #:        | Map 19                | Sewer/Septic:     | Septic                             |

Reason: To make sure that the parcel meets current zoning codes to qualify as a residential building tract

I do hereby certify that the information contained herein is true and correct.

Matthew Carman

Date



HARTSVILLE/TROUSDALE COUNTY  
**PLANNING COMMISSION**

328 BROADWAY, RM 1 | HARTSVILLE, TN 37074

JOHN KERR, CHAIRMAN

|               |               |                 |              |
|---------------|---------------|-----------------|--------------|
| Heather Bay   | Mitch Gregory | Rhonda Keisling | Carol Pruitt |
| Amanda Carman | Thomas Harper | David Nollner   | David Thomas |

**STATEMENT OF RECOMMENDATION**

At its regular monthly meeting held on January 13, 2025, the Planning Commission of Hartsville/Trousdale County reviewed the following Zoning Change Application.

**PARCEL INFORMATION**

Current Zoning A-1 Requested Zoning R-1  
 Tax Map Number 019 Group \_\_\_\_\_ Parcel 19.01  
 Reason Make a nonconforming lot a buildable lot  
 Property Owner Joann Adams  
 Property Address Sleepy Hollow LN Hartsville, TN 37074

After reviewing the required information and consulting the Hartsville/Trousdale County Zoning Resolution and Ordinances, the Planning Commission states the following the Zoning Application:

The HTC Planning Commission has voted to  RECOMMENDED  NOT RECOMMENDED based on the following information:

***The lot is 1.91 acres in an A-1 zone and borders an R-3 lot and surrounding A-1 properties. The lot does have city water and will need a septic system.***

*This statement is to be submitted to the Hartsville/Trousdale County Commission before the First Reading of the requested Zoning Ordinance.*

  
\_\_\_\_\_  
Chairman

HARTSVILLE/TROUSDALE COUNTY GOVERNMENT

**ORDINANCE #316-2025-03**

**AN ORDINANCE TO AMEND TITLE 11 OF THE HARTSVILLE/TROUSDALE COUNTY CODE BY ADDING SECTION 11-403 JAKE BRAKE REGULATIONS**

**WHEREAS**, there is a need to provide for a safe and peaceful community for our citizens; and

**WHEREAS**, the Hartsville/Trousdale County Law Enforcement Committee recommends that current chapters within Title 11 of the Hartsville/Trousdale County Code be reviewed and edited to better service the community; and

**WHEREAS**, the Hartsville/Trousdale County Code Title 11 Municipal Offenses must reflect current laws, ordinances, and practices as required by the public.

**NOW, THEREFORE, BE IT ORDAINED** by the Hartsville/Trousdale County Commission meeting in regular session, that

SECTION 1. The Hartsville/Trousdale County Municipal Code Title 11 be amended as attached to this Ordinance by adding Section 11-403. Jake Brake Regulations.

SECTION 2. This ordinance shall take effect immediately upon its passage per the second reading by the County Commission, the public welfare requiring it.

*Recommended by the First Response Committee on **January 27, 2025**.*

*Public Hearing to be held on \_\_\_\_\_ if approved on 1<sup>st</sup> Reading*

Motion: \_\_\_\_\_

|               |          |                        |     |    |     |             |
|---------------|----------|------------------------|-----|----|-----|-------------|
|               | 1M _____ | <b>Electronic Vote</b> |     |    |     |             |
| First Reading | 2m _____ | Yes                    | ___ | No | ___ | Abstain ___ |
|               |          |                        |     |    |     | Absent ___  |

Motion: \_\_\_\_\_

|                |          |                        |     |    |     |             |
|----------------|----------|------------------------|-----|----|-----|-------------|
|                | 1M _____ | <b>Electronic Vote</b> |     |    |     |             |
| Second Reading | 2m _____ | Yes                    | ___ | No | ___ | Abstain ___ |
|                |          |                        |     |    |     | Absent ___  |

**Approved:**

**Attest:**

\_\_\_\_\_  
*Commission Chairman*

\_\_\_\_\_  
*County Clerk*

**CHAPTER 4**  
**Offenses Against the Peace and Quiet**

**SECTION**

11-401. Disturbing the peace.

11-402. Anti-noise regulations.

**11-403. Jake Brake Regulations.**

**11-403. Jake Brake Regulations.** Subject to the provisions of TCA § 55-7-117, this aims to reduce the noise pollution caused by Jake brakes, which are often loud and disruptive, especially in residential or populated areas

- (1) **Prohibition on Use:** The driver of any vehicle is prohibited from using or allowing the use of engine brakes, compression brakes, or mechanical exhaust devices designed to aid in braking or deceleration within the boundaries of the urban services.
- (2) **Exceptions for Safety:** The only exception to this prohibition is if the use of such devices is necessary to avoid imminent danger—essentially, if it's an emergency situation where stopping quickly is needed for safety.
- (3) **Coverage Area:** This regulation applies to all public streets and highways within the town, meaning it impacts vehicles traveling through residential, commercial, or public areas.
- (4) **Emergency Vehicle Exemption:** Emergency vehicles (e.g., fire trucks, ambulances) are exempt from this rule, as their need to use braking systems may be critical in certain situations.

HARTSVILLE/TROUSDALE COUNTY COMMISSION  
**3<sup>RD</sup> DISTRICT COMMISSIONER CONSIDERATION**

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---



**Hartsville/Trousdale County Commission  
Committee Attendance Record**

**Month of: FEBRUARY 2025**

| Committee Name  |           |     | Initials |
|---|-----------|-----|----------|
| Steering  | 2/4/2025  | 53  |          |
| Parks & Recreation  | 2/11/2025 | 53  |          |
| Public Works  | 2/11/2025 | 53  |          |
| Budget & Finance  | 2/18/2025 | 53  |          |
| Audit   | 2/20/2025 | 53  |          |
| Codes & Zoning  | 2/20/2025 | 53  |          |
| First Response Serv   | 2/24/2025 | 53  |          |
|   |           |     |          |
| <i>All other Advisory boards, committees, and commissions (Planning, BZA, Beer Board, etc) are <u>separate</u> from this listing.</i> |           |     |          |
| Work Session - Jail   | 2/6/2025  | 95  |          |
| Work Session  | 2/18/2025 | 95  |          |
| Commission  | 2/24/2025 | 125 |          |

Amount Due \$

Direct Deposit estimated on 3/7/2025

\_\_\_\_\_  
Commissioner Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
*Print your Name*

*\*Commissioners are paid only for the attendance of committees of which they are appointed. You may attend other committee meetings at your leisure. Sheets will be checked with the minutes.*

Email: [amy.thomas@trousdalecountyttn.gov](mailto:amy.thomas@trousdalecountyttn.gov)

Fax: 615-374-3948 | Mail: 328 Broadway, Rm 6 | Hartsville, TN